PC Specialist 5071 Wabash Ct. NE Grand Rapids MI 49525

On-Site Work Order

Date: _____ Customer:_____

Machine: _____ Phone:_____

Complaint or Job Description / notes:

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Hourly rates per hour in increments of 1/10 (minimum one hour:) Non-urgent/Non-scheduled: $125.00; Scheduled: $150.00; Critical/ASAP: $175.00. All service calls will have at least .4 hours trip charge added to actual time. Up to .2 may be added to actual time for parking fee reimbursement. For trips in excess of twenty miles from 5071 Wabash Ct., Grand Rapids, time begins at the above address, computed at 50 mph.
I have read and agree to the rates and terms agreement (revised 2-23-2017) posted at www.pc-specialist.com. I certify that PC Specialist or its agent(s) has performed the work described above or authorize work necessary to attempt resolution of the complaint described above and/or in previous and/or future work orders. Unless specified, there is no warranty expressed or implied. Any items left unclaimed after 60 days may become property of PC Specialist.
In the unlikely event that hardware damage or data loss occurs, I agree not to hold PC Specialist or its agents or its parent company, or any other associated person or entity liable in any way. I understand the importance of data backup, virus protection, and hardware and data maintenance.
I understand that I/we may be billed for all time spent and corresponding invoices must be paid within ten days of receipt unless specified otherwise. Finance charges of 1.5% monthly may be assessed on account balances over 30 days old. A $4.00 statement fee may apply every thirty days. PC Specialist may exercise the right to repossess goods in the event of non-payment.
I understand that unnecessary service calls due to failure to cancel a service request may result in a minimum service and trip charge. I agree to pay normal hourly rates for time spent on collections efforts on past due invoices. Remote or Phone support will be billed at ½ hour minimum.

Authorized Signature: _____

Printed name and title: _____

Technician: _____ Time IN:_____ Time OUT: _____

Phone: 616-447-0600/616-481-5365 Fax: 616-447-2523